

# Outline of the Project Description

## Cover Page

Project title, duration, project leadership and co-applicant(s), participating institutions

## Table of Contents

### 1. General Information

- 1.1 Project title
- 1.2 Information about the recipient of funding:  
Name of the applicant (for collaborative projects, multiple applicants possible), organization
- 1.3 Information about the project leadership:  
Name
- 1.4 Classification within 3R relevance: Reduction, Replacement, or Refinement

### 2. Summary of the Project

### 3. Current State of Research and Previous Work

- 3.1 Current state of research/background
- 3.2 Bibliography on the current state of research/background
- 3.3 Previous work by the applicant
- 3.4 Bibliography on the applicant's previous work

### 4. Objective of the Project

- 4.1 Overall objectives/research questions of the project
- 4.2 Relevance of the project to funding policy goals – detailed explanation of 3R relevance, including a comprehensive discussion of whether experiments on animals are conducted in the research area addressed by the proposed project and whether replacement methods are already available in this field.

### 5. Detailed Description of the Work Program and Timeline

- 5.1 Work program with a detailed explanation of the planned methods (including work packages [WPs], risks associated with individual steps, and potential alternatives ["Plan B"])
- 5.2 Milestones (Ms) of the project
- 5.3 Timeline in the form of a Gantt chart: depiction of work packages (WPs) and milestones (Ms)

### 6. Expected Results

### 7. Utilization Plan

- 7.1 Scientific continuity
- 7.2 Economic continuity

### 8. Applicant's Contribution to the Project

- 8.1 Composition of the working group:  
List of personnel with explanations of their respective roles and percentage allocation to the project
- 8.2 Available laboratory equipment:  
List of equipment and other resources<sup>1</sup> with a detailed explanation of their relevance to the project

---

<sup>1</sup>Consumables starting from an amount of 1,000 euros

## **9. Request for Project-Specific Expenses/Costs**

- 9.1 List and detailed explanation of the personnel requested for the research project and their relevance to the project
- 9.2 List and detailed explanation of the material costs, equipment, and travel expenses requested for the research project
- 9.3 Tabular overview of total expenses/costs

## **10. Applicant's Personal Interest in the Project**

## **11. Involvement of Third Parties**

## **12. Justification for the Need for Funding**

## **13. Declarations by the Applicant**

- 13.1 Declaration that the project is new and work has not yet started<sup>2</sup>
- 13.2 Declaration that the project or parts of the project have not been applied for elsewhere

## **14. Exclusion of Reviewers**

- 14.1 If necessary, a list of reviewers to be excluded

## **15. Appendices**

- Letters of support (optional)
- Collaboration agreements (only for collaborative projects)

---

<sup>2</sup>Preliminary work for the project excluded.